

Supplementary Information 2016–17





Welcome

Thank you for your interest in Ormiston Endeavour Academy. We are committed to providing our students with the very best educational offering available to support them in achieving their goals. This is achieved by offering great opportunities to learn; to encounter positive life experiences and to excel.

Our dedicated staff are determined to demonstrate that there are no barriers to learning and that all young people can be successful in their own way, regardless of their background. We consistently focus on helping our students to become better learners; to increase their resilience and to raise their aspirations.

We strive to ensure that excellence is standard across every aspect of the academy and have high expectations of the whole community. We also know that learning is best when staff, students and parents work closely together.

If you are considering Ormiston Endeavour Academy for your child, please contact us – we would be delighted to offer you a guided tour by one of our very proud students.

We Endeavour. We Succeed.

Christine Woods, Principal

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Admissions

Year 6 students still at primary school

If your child is currently in year 6 and you wish to apply for a place at Ormiston Endeavour Academy, please refer to the Suffolk County Council Admissions website. You will need to complete **CAF 1**, a copy of which can be obtained from the Suffolk County Council website.

We welcome visits to the academy during the school day. If you would like to visit the academy, please contact us and we will arrange a suitable time.

In-year admissions (students already at a high school but wishing to transfer)

If your child is currently at a secondary school but you would like them to attend Ormiston Endeavour Academy, please follow the guidelines below

- Speak to your current school to let them know you are considering moving your child from the school and ensure you are doing it for the right reasons;
- Contact the academy to see if there is space in the year group;
- Visit the academy to meet staff to allow you to make an informed decision;

- Fill in the form ADM1 available on this website, Suffolk county councils website and from our front office;
- Fill in and return the ADM1 form directly to the academy;
- The school will then inform you of the outcome.

The Ormiston Endeavour Academy 'Admissions Policy' document can be found under the **Policies** section of our academy website. Full details of the admission policy and procedures are set out in the 'Admission to Schools in Suffolk' booklet at www.suffolk.gov.uk/admissionstoschools. Information about in-year admissions applications can also be found here.

Contact details

The Admissions Team, Suffolk County Council,
 Endeavour House, 8 Russell Road, Ipswich,
 Suffolk, IP1 2BX

Tel: 0345 600 0981 (local rate)

Fax: 01473 260991

Email: admissions@suffolk.gov.uk

Web: www.suffolk.gov.uk/admissionstoschools



Uniform/Dress Code

We are proud of our uniform and ask for parental support that students come to the academy wearing the correct uniform every day.

Required Uniform
Blazer (purchased from the academy)
White shirt (boys) or blouse (girls)
Black trousers (these have to be tailored school trousers – no denim or tight fitting trousers)
Girls may wear a black knee length skirt
School tie (gold tie for ambassadors supplied by the academy)
Black socks
Black polishable shoes (no trainers)
P.E. Kit
Polo shirt (purchased from the academy)
Black jogging bottoms
Black shorts
Fleece (can be purchased from the academy)
Trainers

Please note: No logos on the black trousers or shorts.



Jewellery: Students are permitted to wear one pair of studs when in the academy. All other jewellery must be left at home.

Make-up: We appreciate that some of our female students may wish to use make-up. Our policy is that make up is to be natural, so it is not noticeable. We advise that make-up is not brought to the academy.

Hair: Students with long hair will need to tie it back for PE and DT. We do not tolerate extremes of hair styles or hair colour.

Equipment List

Checklist
Pens (black and/or blue for writing)
Drawing pencil
Rubber
30cm ruler
Sketchbook*
Calculator*
Dictionary (English and French, preferably)
Coloured pencils
Compasses
Glue
Small pair of scissors

*can be purchased from the academy.

Attendance and Punctuality

Full attendance at the academy is critical if you are to make the best use of your opportunities. Research shows that missing lessons has a seriously detrimental effect on your achievements. We see good attendance as 95% or above. Less than 90% attendance is enough to drop an attainment level/ grade. Please support us giving you the best chance of success by not taking time out of the academy. Holidays during term-time are strongly discouraged and will only be authorised in exceptional circumstances.

The Academy Day

Session	Time	Notes
Breakfast Club	0800–0825	Students are encouraged to start the day with breakfast as part of our healthy eating scheme.
Tutor Time	0830–0845	The daily meeting of the Academic Tutor Group. Students participate in project work, target setting, paired reading, etc. Assemblies (House/Year) take place during this time.
Lesson 1	0845–0945	Registers are taken at the start of every lesson.
Lesson 2	0945–1045	
Break	1045–1100	
Lesson 3	1100–1200	
Lesson 4	1200–1300	
Lunch	1300–1330	Whole academy lunch break.
Lesson 5	1330–1430	
Lesson 6	1430–1530	Students are given extended learning opportunities tailored to suit the needs and interest of specific groups of students.

Key Stage 3 and 4 Curriculum

Our curriculum is organised to allow a course of study that is broad, rich and flexible in preparing students for life in modern Britain. We provide a range of study routes as students progress through the academy. We believe it is this variety that both challenges and excites the minds of all our students.

We prioritise a broad and balanced curriculum for every student. Wherever possible we personalise this to meet individual needs. All students are able to enjoy, achieve and succeed in accordance with their individual talents and skills.

Students begin GCSE study in Year 9 and have the opportunity to choose some of the subjects they study. All students continue to study Maths, English and Science throughout their time at the academy and also take a selection of 'Ebacc' subjects, as well as creative and vocational options.

During registrations and assemblies we work with students to develop the key characteristics which we believe will help ensure their success: persistence, optimism and resilience. Students social, moral,

cultural and spiritual development is also addressed through registrations and assemblies, as well as in lessons across the academy.

Safeguarding and Child Protection

Ormiston Endeavour Academy fully recognises the responsibility it has to have arrangements about safeguarding and promoting the welfare of children. Through their day to day contact with students and direct work with families, staff at the academy have a crucial role to play in noticing indicators of possible abuse or neglect, referring them to the appropriate agency, normally children's social services and working in partnership to address those concerns. Our Safeguarding policy sets out how the Academy Local Governing Board discharges its statutory responsibilities relating to safeguarding and promoting the welfare of children who are students at the academy.

We require all adults seeking employment at the academy to have a Disclosure and Barring Service (DBS). In addition, other adults who work with our children, such as supply teachers and voluntary staff.

Pastoral Care

If help is required in school there are lots of different places to get support.

Students Office: Registers, uniform forms, rewards orders, general enquiries.

Form Tutor: Day to day enquiries about lessons, targets, parents' evening and any concerns the student may have.

Head of House and Assistant Head of House: Any issues the student want to discuss that may be worrying them.

Student Ambassadors: Students let them know if they want to have their say about improving the way we do things in school.

Bullying

If a student thinks that they are being bullied, they can get the following support:

- Talk to someone at school, tutor, Assistant Head of House, teacher or an ambassador.
- Press the big red button on the Endenet home-page and leave a message for the Assistant Head of House.

Behaviour Policy

Ormiston Endeavour Academy is committed to creating a fully inclusive learning community in which excellence is standard and all of its members feel safe, secure, challenged and supported. We have the highest expectations of all our learners, value them as individuals and celebrate their success. Our academy motto is 'Excellence is Standard' and all this underpins everything that the academy does. It is vital that there are the highest expectations of all our students to ensure that resources can be focused on achievement and well-being. All members of the academy are expected to agree to these expectations and ensure that they meet them. The Behaviour for Learning Policy determines the clear boundaries of acceptable and unacceptable behaviour, the rewards and sanctions and how they will be consistently and fairly applied to ensure that 'Excellence is standard' in all areas of academy life.

Our rewards are there for every student to achieve. We will reward the hard work and achievements of all of our students, and students will not receive a sanction if they are meeting our expectations. However, if students do break the rules then they will be given an appropriate sanction.

The rewards for consistent hard work and contribution to the community are personalised and worthwhile at Endeavour. We are committed to enhancing students' leadership skills at every opportunity and our wide and varied Student Leadership roles are testament to this.

Student Leadership

Ormiston Endeavour Academy proudly encourage our students to have a say in how their academy conducts its core business and we feel it's extremely important to include them in developing this. To assist us in this, the academy has a student leadership team that consists of Senior Ambassadors. They meet with the Principal on a weekly basis to discuss any student views, concerns or suggestions. We also have student Ambassadors, who are the academy's role models. They are students who want to make a difference to the academy, with an excellent record of hard work, good behaviour, attendance, punctuality and uniform.

Enrichment Activities

At Ormiston Endeavour Academy we believe that the academic life of our school should include much more than what happens in the main stream curriculum.

We offer a wide range of activities and challenges that enrich our curriculum, providing students with exciting opportunities to gain experience and develop a range of key skills in activities that they would not normally get to do. This is to ensure that our students are inspired to learn outside of the classroom and develop the skills required for the world beyond their secondary education.

Through our enrichment programme we use the talents and interests of staff within our school, in combination with others from outside of the school and local sporting facilities to enrich our student's education.

The activities offered vary from the physically challenging and cultural, to school based activities, including Duke of Edinburgh Award, debating, cake making, childcare studies, enterprise and computer programming.

Home Learning

Regular homework is important as it helps students develop important skills which they use during their time at school and beyond. We use homework to strengthen the home school partnership, encourage independent learning, consolidate and reinforce skills and understanding and extend school learning.

Homework is an integral part of the curriculum at Endeavour and is planned and prepared alongside all other programmes of learning. The academy is committed to setting regular homework and makes good use of project homework for students at Key Stage 3.

Role of Parents / Carers

Parents should support their children in the completion of homework. The academy encourages them to do this in a variety of ways:

- Take an active interest in homework.
- Monitor the homework spaces in the planner.
- Set aside a time and place for homework.
- Support but do not complete the homework for their child.
- Liaise closely with and inform the academy via form teacher or subject teacher when homework is not completed or has not been set.



Recommended Time

The PE department will not set specific homework tasks but expect all students to take part in regular physical exercise outside of lessons, either in an academy club, or just as a fun activity.

Home Academy Agreement

Parents are asked to share our Home Academy Agreement with their child. The agreement should be signed to indicate a commitment to working in partnership with the academy.

Parent Forum

All parents are invited to our termly Parents' Forum meeting to have their say about academy matters and to also support in the life of their child at the academy.

Home Communication

We use various means to communicate with home, depending on the message we are sending. These include newsletters, ParentMail, phone calls, text messages and letters. We also update our social media accounts using Twitter and Facebook.





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Ormiston Academies Trust
AN OAT ACADEMY