

**Parent's forum meeting minutes, 11/11/2014, 18.00 – 19.00**

**Chair: ABR**

**Attendees: G. Theobald(GTD) A.Baker (ABR) Mrs Cr, Mrs An, Mr Dt, Mrs Ss, Mrs Ky, Mrs Se, Mrs Ms, Mrs Gd, Mrs Gt, Mrs Mr, Mrs Wd, Mrs By**

**Minutes: ABR**

**Agenda**

Item	Led by	Preparation	Outcomes & arising actions
Actions from Previous Meetings	ABR	Review previous minutes	Concerns about the 1 yr. course. A. Baker to invite G.Theobald to this meeting to answer any questions.
Logging on to SIMS learning gateway	ABR	How to log on and access your child's attendance, behaviour and achievement information.	Session in the computer room. All shown how to log on. <ol style="list-style-type: none"> <li>1) Visit school website.</li> <li>2) Click on to "parent access request" on the left hand side.</li> <li>3) Submit form</li> <li>4) If details match up, username and password will be sent to you.</li> </ol> All to email A.Baker over the next two weeks about what works and what extra information parents would like.
One year courses	GTD	Information on the success of the one year course.	<ol style="list-style-type: none"> <li>1) 1 yr. course broadens our students option choices.</li> <li>2) What is expected progress? : explained that we measure progress from KS2 results through to the end of KS4</li> <li>3) Expected progress figures: we use these to judge how well we are doing and then consider how we can improve and review the curriculum.</li> <li>4) BTEC business results still pending. Require signing off by an accredited teacher. This is in hand.</li> <li>5) 70% of all students reaching their 3 LOP is the academy target for expected progress by the end of KS4</li> <li>6) Are staff concerned about the 1 yr. course? We trialled it with history and the results were very good. We know that some subjects work better as a 1yr so we only offer a small range that we think are suitable: e.g.: Catering, Photography.</li> <li>7) What is put in place if the current results show that students aren't making required progress: We use a variety of methods: Support programmes, regular observations, work sampling and</li> </ol>

			<p>regular monitoring.</p> <p>8) Does the options process ensure we match the courses to the student's needs: Every student is interviewed and parents and students will get the chance to meet their teachers beforehand to ensure we tailor the curriculum to suit their needs?</p> <p>9) Is there the chance to retake GCSE? GCSE's over three years offers flexibility and we can extend the length of a course or have re takes where appropriate to the student and the course.</p>
AOB:			<p><b><u>Please send agenda items through to <a href="mailto:a.bilner@oeacademy.co.uk">a.bilner@oeacademy.co.uk</a> by Monday 12<sup>th</sup> January ready for the next meeting on 20<sup>th</sup> January.</u></b></p> <p>1) Yr. 11 revision sessions: could the maths and science sessions be on a different night? Action; GTD to look into this</p> <p>2) Mock exam timetable? Action: GTD is in the process of sorting this and it will be sent out asap</p> <p>3) Yr. 11 mentoring: Are all students mentored? No, not at the moment only the ones we feel have a specific need for a mentor. We are currently mentoring approximately 30 students but are happy to mentor any who would like mentoring. All year 11 have their form tutors who they can talk to and also Miss Hart our raising achievement manager who works with yr. 11.</p> <p>4) Yr. 11 parents evening: 27<sup>th</sup> November. Is this too close to the other parent s eve and why is it before the reports: We want to ensure that parents see their child's teacher as soon as possible in yr. 11. They will then get reports just after Xmas. Any issues with this can then be raised with teachers via phone, email or meeting.</p> <p>5) Football yr. 8: Can we make sure a fixture list to text with info is sent home? Action: ABR to ask AOL/JFR to ensure text sent home and fixtures on the website.</p> <p>Meeting ended at 19.30 hrs.</p>